

23 September 1982

MEMORANDUM FOR: Deputy Director for Science and Technology

FROM:

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Director, Foreign Broadcast Information Service

SUBJECT: Suggested Topics for DDS&T Office Director's Meeting,
26-27 October 1982

1. DDS&T Views on the following:

Communications Upward and Downward:

- What kinds of information and how much does DDS&T want to receive from the offices?

At the DDS&T Office Director's meeting?

At biweekly meetings?

Other?

- How does DDS&T expect to divide front office responsibility among himself, ADDS&T, and Exec Officer?
- Who are DDS&T's principal working contacts outside the Agency? (May be useful in terms of assisting each office if problems arise with other agencies. Also, useful in terms of keeping DDS&T informed of our contacts with other agencies.)

2. Relations Between the DDS&T and DCI/DDCI/Executive Director

- Their main areas of interest.
- Degree of support they want, e.g., information.

3. Programs

- Sense of the scope of each program in the DDS&T offices over the next five years.

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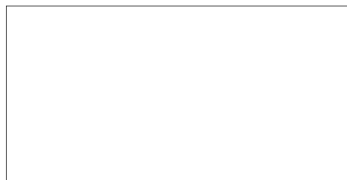
- How much competition for funds for new initiatives?
- Presentation of programs by each office, e.g., FBIS modernization plans, FY 84 program goals.
- Funding: Outlook for funding of programs over the next several years.

4. Space

Review of space needs in the Directorate, and the outlook and strategy for acquiring more space.

5. DDS&T Personnel Policies

- Rotational assignments within and outside the Directorate.
- Training.
- Recruiting.



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DDS&T/FBIS/ [redacted] (23Sep82)

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